

## **Preferred Names**

The College collects preferred names and pronouns during the summer so that these can be passed (with your consent) to the JCR and used in any communication with you prior to formal registration with the University and College.

More information about how your name can be changed is available here <https://www.ox.ac.uk/students/life/it/studentrecord/name>

## **Email addresses**

If you use a preferred name that is different to your legal name, you may amend your university e-mail address and the way that your name appears once it is issued via the IT Self Service [help desk](#).

## **University cards**

University cards cannot be issued in preferred names. The exception is for students who wish to make changes to their gender identity but are not able to change their name legally. To request that your university card is amended for this reason, please contact the [Academic Registrar](#) as soon as possible. Please note that requests made after 30 August may mean that your card is initially issued in your legal name on arrival but will be replaced as soon as possible.

More information about support for transgender students is available here: <https://edu.admin.ox.ac.uk/transgender>